



Address: P.O. Box 36479 Canton, OH 44735
Phone: 330-376-0015 **Toll free:** (888) 434-0657 **Fax:** 330-232-8502

CRIS Unlicensed Personal Assistant Application

(All Data Submitted is Held in Confidence For all Purposes)

All questions must be answered in full prior to processing this application or it will be returned.

Name: _____

Phone/Cell/ V M: _____ E-mail: _____

Agent/Broker/Appr. Name: _____

Agent/Broker/Appr. License #: _____

Company Name: _____ Business Phone #: _____

Company Address: _____

Personal Assistant ID Assigned: _____ Date: _____

(Signature of Personal Assistant)

(Signature of Agent/Broker/Appr.)

(Signature of Broker/Manager)

Please Note: The agent/broker/appr. will be responsible for changing passwords if/when their Personal Assistant leaves, however the broker/manager retains ultimate responsibility to CRIS.

As stated in Section 9 (m) of the CRIS Rules & Regulations: For access to the CRIS system by an unauthorized third party as a result of disclosure of Participant or their licensees PIN, regardless of whether such disclosure is intentional, negligent or inadvertent, Participant shall be liable to CRIS, at CRIS's option for liquidated damages as follows:

- 1) For the first instance of an unauthorized third-party who gains access to CRIS by means of Participant or licensees PIN, liquidated damages in the amount of Five Hundred Dollars (\$500.00); and
- 2) For the second instance of an unauthorized third-party who gains access to CRIS by means of Participants or licensees PIN, liquidated damages in the amount of One Thousand Dollars (\$1,000.00); and
- 3) For the third instance of an unauthorized third-party who gains access to CRIS by means of Participants or licensees PIN, revocation of Subscriber's right to use CRIS.